



Bangladesh Hi-Tech Park Authority
Support to Development of Kaliakoir (and other Hi-Tech Park) Project
Information and Communication Technology Division
ICT Tower, Agargaon, Dhaka-1207
www.bhtpa.gov.bd

Memo No.: 56.02.0000.009.34.180.16-780

Date: 03/12/2017

Subject: Request for Expression of Interest (EOI) for Selection of Junior Supervision Engineer (Contract Package No. BHTP S-1008)

The Government of the People's Republic of Bangladesh (GOB) has received a loan from IDA (IDA Credit no. 5769-BD for "Support to Development of Kaliakoir (and other Hi-Tech Park) Project" and it is intended that part of the proceeds of the loan and grant will be applied to appoint Junior Supervision Engineer.

2. EDUCATIONAL QUALIFICATION:

A minimum Diploma in Civil Engineering from any recognized polytechnic institute, holding graduate qualification (certificate/diploma/degree) will be added advantage.

3. Requirements:

Minimum 5 years experience as planning, design and supervision engineer in rural physical infrastructure. Supervise and monitor the works of bridge, culvert, roads, building etc. ensuring the quality of construction works like roads, buildings, bridges etc. Experience in preparing reports (monthly, quarterly, and annually) of progress for the infrastructures like roads, buildings, bridges etc. Experience in the quantity recording of the work done in the field level. Good interpersonal communicative skills, experience in team leadership and participatory management. Proficient in computer operation with experience of working independently on common office-use software. Possess good communication skills in English, both written and spoken

4. RESPONSIBILITIES:

The Junior Supervision Engineer will be responsible for carrying out the following tasks, among others:

- a. Supervise and monitor the works of bridge, culvert, roads, building etc. ensuring the quality of construction works with specification.
- b. Prepare reports (monthly, quarterly, and annually) of progress for the infrastructures and sending them to the authority timely.
- c. Ensure the quantity recording of the work done in the field level.
- d. Closely liaise with other Consultant team staff with respect to quality control, correct interpretation of construction Drawings and identification of problems requiring timely rectification.
- e. He will be required to work in consultation with the Authority (including outside standard working hours) to match actual work being carried out by the contractor.
- f. Any other official duties assigned by Authority.

5. OTHER TERMS AND CONDITIONS:

- (a) Duration of employment: Duration will be up to 31 July 2019 which is renewable yearly basis.
- (b) Place of work: Kaliakoir, Rajshahi, Khulna, Chittagong Hi-Tech Park and any other place under the project.
- (c) Junior Supervision Engineer will perform other relevant work as requested by the Authority.

6. SELECTION CRITERIA:

- i. Educational Qualifications.
- ii. Relevant working experience and its adequacy for the assignment.
- iii. Capability to carry out the assignment [overall suitability considering age, skill (Training, computer skills, proficiency in English and Bengali, knowledge of local conditions, administrative systems etc.)]

7. The consultant will be selected in accordance with the procedure set out in the World Bank's Guidelines: "Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers" dated January 2011".

Only short-listed candidates will be contacted for interview.

8. Project Director, Support to Development of Kaliakoir (and other Hi-Tech Park) Project now invites eligible applicants to indicate their interest in providing the services.

The interested Applicants are requested to apply for the position providing information indicating that they are qualified to perform the services (Complete CV with attested copies of educational, training and experience certificates as required for the position). Interested applicants are required to submit their Expressions of Interest in accordance with the Standard Application Forms which will be obtained from the web site www.bhtpa.gov.bd. The applicant shall submit Expression of Interest (EOI) by 2.00 P.M of 28-12-2017, in sealed envelope, clearly marked "Request for Expression of interest (REOI) for Junior Supervision Engineer" to the undersigned by hand/courier service/Guaranteed express from post office. Any EOI received after the deadline will not be accepted. Any persuasion by the applicant will be treated as disqualification.

The authority reserves the right to accept or reject any or all the EOIs without assigning any reason whatsoever.


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